

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in public session on February 15, 2011, in the cafeteria of the Grandview School, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

Mr. Victor Hayek, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mr. Steven Hadley, President
 Mrs. Mary Wojtowicz, Vice President
 Mrs. Aggie Doolen
 Mr. Robert Projansky
 Mr. Robert Kessler

Absent: None

Also Present: Dr. Linda Freda, Superintendent
 Mr. Victor Hayek, Business Administrator/Board Secretary

PRESIDENT'S REPORT

- Mr. Hadley gave a budget update.
- He also said the Board has been talking with the town administrators regarding possible shared services.

SUPERINTENDENT'S REPORT

- Dr. Freda acknowledged Ms. Sponzilli for the outstanding artwork she has inspired the Grandview students to create.
- She reported that Gould will hold a March Madness Fundraiser. Proceeds from the fundraiser will be used to support efforts to alleviate Malaria.
- Dr. Freda updated the Board on our teachers' professional development.
- She discussed the reading workshop that will be given at Grandview by Houghton Mifflin.
- Dr. Freda sent congratulations to Mrs. Jeffrey for her submission and award of grants for video conferencing lessons from "Connect to Texas."
- Dr. Freda congratulated the five (5) students that were selected for the New Jersey Elementary Honors Choir. The students were: Kelsey Witzel, Elizabeth Schechter, Sarah Candido, Tristan Simson and Teddy Press.
- Dr. Freda then discussed the parent portal being launched by *Real Time* for our new information system which will include student schedules, student report cards, etc.

PRESENTATION

- Michelle Kupferberg, 2 Kenwood Court – Mrs. Kupferberg gave a presentation on the After School Program the PTO is proposing to begin in September.

GENERAL RESOLUTIONS

G1. RESOLVED that the Board of Education approve the revisions to **Policy 7510 “Use of School Facilities,”** effective July 1, 2011, at second reading.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

G2. RESOLVED that the Board of Education approve the facilities use form submitted by North Caldwell Recreation for Order in the Court.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

G3. RESOLVED that the Board of Education approve the facilities use form submitted by North Caldwell Recreation for NJASK Group Tutoring Program.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

G4. RESOLVED that Board of Education approve the submission of the **Uniformed State Joint Memorandum of Agreement between Education and Law Enforcement Officials** for the 2011-2012 school year to the Essex County Superintendent.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

G5. RESOLVED that the Board of Education approve the fifth grade class trip to Buehler Challenger Space Center.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

G6. RESOLVED that the Board of Education rescind Resolution G8 approved January 4, 2011, for the Shared Services Agreement Technology Support Services between the North Caldwell Board of Education and the Roseland Board of Education effective January 1, 2011 and ending June 30, 2011.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

G7. RESOLVED that the Board of Education approve the amended Shared Services Agreement Technology Support Services between the North Caldwell Board of Education and the Roseland Board of Education effective January 1, 2011 and ending June 30, 2011.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

G8. RESOLVED that the Board of Education approve the facilities use form submitted by North Caldwell Recreation for Hands on Arts & Crafts 1st-3rd grade Program.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

G9. RESOLVED that the Board of Education approve the facilities use form submitted by North Caldwell Recreation for Hands on Arts & Crafts Kindergarten Program.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

G10. RESOLVED that the Board of Education approve the attached bus route changes.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

G11. RESOLVED that the Board of Education approve the facilities use form submitted by Stay Sharp.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

BUSINESS RESOLUTIONS

B1. RESOLVED that the Board of Education approve the **Public and Confidential Minutes of January 24, 2011.**

Moved: Mrs. Doolen Seconded: Mr. Kessler

Yes: 5 No: 0

B2. RESOLVED that the Board of Education approve the **January 31, 2011, payroll** in the amount of \$284,302.35.

Moved: Mrs. Doolen Seconded: Mr. Kessler

Yes: 5 No: 0

B3. RESOLVED that the Board of Education accept \$226.00 from the School Alliance Insurance Fund.

Moved: Mrs. Doolen Seconded: Mr. Kessler

Yes: 5 No: 0

B4. RESOLVED that the Board of Education approve the **January 31, 2011, Hand Check Register** in the amount of \$594,344.89.

Moved: Mrs. Doolen Seconded: Mr. Kessler

Yes: 5 No: 0

B5. RESOLVED that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for January 2011.

Moved: Mrs. Doolen Seconded: Mr. Kessler

Yes: 5 No: 0

B6. WHEREAS pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of January 2011, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of January 2011, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Doolen Seconded: Mr. Kessler

Yes: 5 No: 0

B7. RESOLVED that the Board of Education approve the **February 9, 2011, Bills and Claims** in the amount of \$193,169.28.

Moved: Mrs. Doolen Seconded: Mr. Kessler

Yes: 5 No: 0

B8. RESOLVED that the Board of Education approve acceptance of Preschool Tuition in the amount of \$31,500.00.

Moved: Mrs. Doolen Seconded: Mr. Kessler

Yes: 4 No: 0

Abstain: Mr. Projansky

PERSONNEL RESOLUTIONS

P1. WHERAS, the below listed staff members have applied for tuition reimbursement in accordance with Article 6, Section C of the negotiated agreement, and have completed requirements in accordance with the same.

BE IT HEREBY RESOLVED, that the Board approve the reimbursement

of tuition in the amounts listed for the courses attended during the
Summer and Fall of 2010.

Summer 2010 Reimbursement			
Name	Course	University	Reimbursement @ .5
Arena, T.	Reading in Content Areas	Dominican University	\$900.00
Jeffrey, J.	Web Publishing	Fresno Pacific	\$339.00
	Virtual Field Trips	Fresno Pacific	\$367.00
Kahan, A.	Special Education	Hunter Coll.	\$900.00
	Special Education Assessment	Hunter College	\$900.00
Wagner, L.	The Nature of Reading	MSU	\$900.00
Wozniak, S.	Phonemic Awareness	FDU	\$300.00
TOTAL			\$4,606.00

Fall 2010 Reimbursement			
Name	Course	University	Reimbursement @ .5
Arena, T.	Literacy Development	Dominican University	\$900.00
Cohen, R.	Intro to Education & Psych for Exceptional Children	NJCU	\$900.00
Johanssen, L.	Sociocultural Contexts of Disability	MSU	\$900.00
Carella, K.	Practicum Teaching Reading	WPU	\$900.00
Kahan, A.	SPED Classroom Mgt.	Hunter College	\$900.00
	SPED Technology	Hunter College	\$300.00
Robles, M.	Sociocultural Contexts of Disabilities	MSU	\$900.00
Wozniak, S.	Curr. Program Evals & Student Assessment	FDU	\$900.00
Zizzi, K.	Managing Challenging	WPU	\$900.00

	Behaviors		
	Understanding School Based Assess	WPU	\$900.00
TOTAL			\$8,400.00

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz
 Yes: 5 No: 0

P2. RESOLVED that the Board of Education approve **Cathleen Zimmermann** as a long term substitute teacher in fifth grade Reading at a rate of \$200.00 per day effective March 14, 2011 to June 23, 2011.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz
 Yes: 5 No: 0

P3. RESOLVED that the Board of Education approve **Marisa Burger** as a substitute teacher for the remainder of the 2010-2011 school year.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz
 Yes: 5 No: 0

P4. RESLOVED that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

<u>Teacher</u>	<u>Date</u>	<u>Workshop</u>	<u>Cost</u>	<u>Travel</u>
Arena, T.	2/4/11	NJASK Prep	\$199.00	
Garland, D.	2/4/11	NJASK Prep	\$199.00	\$30.07
Jeffrey, J.	3/17/11	Blogs/Wikis	\$190.00	
Keenan, P.	3/19/11	School Nurse Conference	\$155.00	\$27.48
Schechter, C.	2/4/11	NJASK Prep	\$199.00	\$30.38

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz
 Yes: 5 No: 0

P5. RESOLVED that the Board of Education approve **Christine Cifelli** as a substitute teacher for the remainder of the 2010-2011 school year.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz
Yes: 5 No: 0

- P6. RESOLVED** that the Board of Education approve **Linda Mille-Diaz** as a long term substitute teacher for the Grandview School Librarian at a rate of \$200.00 per day effective February 1, 2011 to June 23, 2011.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz
Yes: 5 No: 0
Abstain: Mr. Kessler

- P7. RESOLVED** that the Board of Education approve **Greg De Rosa** as a long term substitute teacher in fifth (5th) grade Language Arts at a rate of \$200.00 per day effective April 4, 2011 to June 23, 2011.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz
Yes: 5 No: 0

- P8. RESOLVED** that the Board of Education approve Family Medical Leave for **Rosemarie Del Vescovo** effective March 3, 2011 to June 3, 2011.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz
Yes: 5 No: 0

- P9. RESOLVED** that the Board of Education approve Child Rearing Leave for **Rosemarie Del Vescovo** as per the terms of Article X Section A of the Collective Bargaining Agreement effective June 4, 2011 to June 30, 2011.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz
Yes: 5 No: 0

- P10. RESOLVED** that the Board of Education approve Family Medical Leave for **Shannon Clutterbuck** effective March 8, 2011 to June 7, 2011.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz

PUBLIC SESSION

FEBRUARY 15, 2011

Yes: 5 No: 0

P11. RESOLVED that the Board of Education approve Child Rearing Leave for **Shannon Clutterbuck** as per the terms of Article X Section A of the Collective Bargaining Agreement effective June 8, 2011 to June 22, 2011.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

P12. RESOLVED that the Board of Education approve increasing the employment contract for **Ian Adlon**, as a Computer Systems Technician, from .8 to full time effective February 16, 2011.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

P13. RESOLVED that the Board of Education approve the increase in time for **Dana Soggi** at a prorated rate from .6 (\$39,688.00) to .7 (\$46,302.00) effective March 1, 2011 to June 30, 2011.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

P14. RESOLVED that the Board of Education approve **Robert Pospiel** as a temporary technology assistant at a rate of \$15.00 per hour effective February 22, 2011 to February 25, 2011.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

PUBLIC RECOGNITION

- None

OLD BUSINESS

- Mr. Hayek gave a 2011-2012 budget update.
- A. Vitella, 5 Woodland Avenue – asked about last year’s budget cuts and what type of presentation was given to the Essex County Superintendent to decrease the budget.

- M. Kupferberg, 2 Kenwood Court – asked when the teachers will receive contract notification and when will the public hear a decision on positions?
- S. Satz, 2 Blackberry Lane – wanted to know if the district receives bids on our health insurance.

NEW BUSINESS

- Mrs. Wojtowicz reported on the following:
 - New hot lunch program being offered by the PTO
 - PTO and Education Foundation are discussing merging into one unit
 - Bingo night is March 4th
 - Ladies night out is scheduled for March 31st
- J. Skelton, PTO President, spoke on the following:
 - Simply Gourmet is the vendor for the PTO food service
 - There are sixteen (16) choices per day/per child
 - The food comes labeled child specific
 - The service meets federal school lunch guidelines
 - The food is nut free and allergy free

The following resolution was called at approximately 8:27 p.m.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal, personnel, and negotiations. Said matters will be made public upon their disposition.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz

Yes: 5 No: 0

As there was no further business to discuss, the Board moved to adjourned into confidential session at 8:27p.m.

Respectfully Submitted,

Victor Hayek,
Business Administrator